



Hemyock Parish Council

27 August 2025

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held at The Healthy Living & Activities Centre, Riverside, Hemyock on **Wednesday, 3 September 2025 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely
Susan McGeever
Parish Clerk

AGENDA

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1	Apologies for absence Co-options	N/A
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3	Public Participation (limited to 10 minutes, 2 minutes per question)	N/A
4	To approve the minutes of the meeting on 6 August 2025	4-16
5	Chairman's Announcements	N/A
6	Finance	17-19
7	Planning 25/01113/FULL Proposal: Reinstatement of existing building to dwelling (Class C3) with associated alterations, landscaping and parking Location: Land at NGR 312090 115702 Culm Davy Hemyock Site Vicinity Grid Ref: 312090 / 115702 Parish: Hemyock 26 Deadline for comments: 17 September 2025 <u>25/01113/FULL Reinstatement of existing building to dwelling (Class C3) with associated alterations, landscaping and parking Land at NGR 312090 115702 Culm Davy Hemyock Devon</u>	20
8	Asset Management Reports Longmead War memorial Cemetery Blackdown Healthy Living and Activities Centre The Parish Store The Commons Public Conveniences Car Park Village Maintenance Ground Maintenance	21-22

9	Project Reports Community Land (Cavanna) Station Road Pavement Connecting the Culm/DRIP Improvements at Longmead Improvements to the MUGA Skatepark Assistance for the Clerk Longmead Car Park Building Maintenance	23
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14	DCC Report Report from Councillor Clist	N/A
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17	Matters raised by Councillors/meetings attended (not for decision)	N/A
18	Items for the next agenda	N/A
19	Date of the next meeting	29

This agenda displayed on the noticeboards provides the topics that will be under discussion at the next Parish Council meeting.

The full agenda published on the Parish Council website includes all the reports listed on this agenda (www.hemyock.org/parishcouncil/meetings/) or a copy can be obtained from the Clerk (hemyockpc@gmail.com).

ITEM		PAGE
2	Declarations of Interest/Dispensations	3

To receive any declarations of interest relating to business to be conducted at this meeting and

To consider any dispensation requests and confirm any relevant dispensations.

- Agenda Item 7 Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation.
- Agenda item 8 Asset Management Reports - Mr Doble and Mr Ward may have a personal interest as both are members of Longmead Management Committee

ITEM		PAGE
4	To approve the minutes of the meeting on 6 August 2025	4-16

Hemyock Parish Council
Annual Meeting of the Parish Council
held at Blackdown Healthy Living & Activity Centre, Hemyock at 7.30pm on 6 August 2025

Present

Councillors P Doble (Chair) Atkinson, Parish, District & County Councillor Clist, A Doble, Povah and Ward together with Mrs S McGeever (Clerk).

Councillor Doble opened the meeting at 7.30pm.

1. Apologies for absence

Apologies had been received from Councillors Moon, Summers and Talbot.

2. Declarations of Interest/Dispensations

Councillor Clist as a member of Mid Devon District Council and Devon County Council chooses not to participate in any planning application consultations.

3. Public Participation

Members of the public raised the following points:

Planning Application 25/00881/OUT

Comments included:

- the location of the development adjoining the cemetery and close to the school
- site within the Blackdown Hills National Landscape
- the access to the site due to the inadequate visual splays
- the potential timescales for completion given it was for self-build or custom-built houses and thus the continued disruption to residents
- affordability
- the ecological offset or Biodiversity Net Gain should be on site or within the parish

Grant applications

The grant application from the Parish Hall for short bowls was withdrawn as funding had been obtained from other sources.

Speeding

The Community Speedwatch group were doing a great job but it did not stop people speeding and there was concern someone would be killed or injured.

Road Markings

The road markings in Station Road were inadequate and people could not see them.

Cemetery

- The trees had been cut down and it was confirmed the stumps would be ground down.
- Land drains were showing in the extension area as the ground dried out and depending on the depth may compromise which areas could be used for burials.
- In the corner of the old fence was a large manhole which could be a main sewer to the Cavanna homes which may again compromise which areas could be used for burials.(South West Water)
- A telegraph pole had been moved and this had been cut off and was sticking out the ground and needed to be dug out. (National Grid)

4. To approve the minutes of the meeting on 25 June 2025

PROPOSAL: The council minutes of 24June 2025 are approved as a true record of the meeting.

PROPOSER: Councillor A Doble

SECONDER: Councillor Ward

It was RESOLVED by those who had been present at the meeting that the minutes were a true record of the meeting, and they were duly initialled and signed by the Chair.

5. Chair's Announcements

The Chair thanked Mr A Brooke for his work on the Longmead Pavillion.

The Chair congratulated Councillor Ward on his nursery's Silver Award.

6. Finance

The Parish Council noted the financial information provided by the Clerk:

6.1 To agree income and expenditure and bank reconciliations:

The information provided reflects the bank transactions to 30/6/25. An update will be made at the meeting to cover payments/receipts to 31/7/2025.

INCOME (to 30 July 2025)

	June	July
Account ending 1298	0.00	0.00
Account ending 1308	7.68	0.00
Account ending 1311	4.43	0.00
Account ending 1324		
Pizza van	20.00	20.00
Interest	854.94	

Transfers from deposit account to current account:

£10,000 on 1 June 2025 and

£10,000 on 6 June 2025 and

£15,000 on 4 July 2025 and

£10,000 on 30 July 2025 Total £45,000

EXPENDITURE – Invoices received 2025/26

Payments made in June

30-Jun-25	Service Charge		-9.45
26-Jun-25	Direct Debit (EDF ENERGY)	A-5DED08B2-001	-33.82
09-Jun-25	B/P to: Fletcher	WAR MEMORIAL	-2898.00
09-Jun-25	B/P to: I & Y Pike	REIMBURSEMENT	-9.99
09-Jun-25	B/P to: Mrs S M McGeever	WAGES MAY25	-913.36
09-Jun-25	B/P to: ICCM	HEMYOCK PARISH	-105.00
09-Jun-25	B/P to: Howdens	1102508549	-3321.45
09-Jun-25	B/P to: Mark Upcott	LONGMEAD CUT 5	-180.00
09-Jun-25	B/P to: Mrs S M McGeever	EXPENSES	-54.00
09-Jun-25	B/P to: Blackdown Fencing	INV-557 50%	-2736.00
09-Jun-25	B/P to: Blackdown Support	GRANT	-4000.00
09-Jun-25	B/P to: R Taylor	PARISH COUNCIL	-60.00
09-Jun-25	B/P to: Fletcher	WALL AT MEMORIAL	-1300.00
09-Jun-25	B/P to: Lucking	HEMYOCK PC	-80.00
09-Jun-25	B/P to: Chrissie Parker	HPC/0002	-128.26
09-Jun-25	B/P to: blackdown healthy	INVOICE 4009	-16.00
09-Jun-25	B/P to: e ingledew	P COUNCIL	-171.00
09-Jun-25	B/P to: mddc	940325/80030433	-44.46
09-Jun-25	B/P to: I R Pike	CEMETERY GRASS	-621.70
09-Jun-25	B/P to: Husqvarna	71003193	-437.29

05-Jun-25	Direct Debit (VALDA ENERGY)	VALDAENERGY	-28.79	
02-Jun-25	B/P to: Nisbets	HEMYOCK PC	-1067.96	
02-Jun-25	B/P to: bk construction	2146	-2300.89	
02-Jun-25	B/P to: Scouts	HEMYOCK PC	-1000.00	
02-Jun-25	B/P to: st marys hemyock	GRANT TO PUMP	-600.00	
02-Jun-25	Direct Debit (MDDC)	1251581	-53.00	-22170.42

Payments made in July to 31 July 2025

31-Jul-25	Service Charge		-9.75	
23-Jul-25	Direct Debit (HUSQVARNA)	8QNN4F.Z10000GHBJL	-437.29	
08-Jul-25	B/P to: hmrc cumbernauld	120PW00334133	-337.11	
08-Jul-25	B/P to: Valda Energy	245325-01332078	-28.79	
08-Jul-25	B/P to: glasdon	590109746/S1913454	-405.12	
08-Jul-25	B/P to: hmrc cumbernauld	120PW00334133	-462.47	
08-Jul-25	B/P to: Mrs S M McGeever	WAGES JUN24	-1200.16	
08-Jul-25	B/P to: blackdown healthy	INVOICE 4039	-24.00	
08-Jul-25	B/P to: Chrissie Parker	HPC/0004	-146.47	
08-Jul-25	B/P to: e ingledew	P COUNCIL	-144.00	
08-Jul-25	B/P to: Husqvarna	HEMYOCK 71003529	-437.29	
08-Jul-25	B/P to: I R Pike	CEMETERY GRASS	-456.00	
08-Jul-25	B/P to: I & Y Pike	REIMBURSEMENT	-21.69	
08-Jul-25	B/P to: R Taylor	PARISH COUNCIL	-125.00	
08-Jul-25	B/P to: l povah	COUNCIL	-10.00	
08-Jul-25	B/P to: Catherine Wheel	PARISH COUNCIL	-240.00	
08-Jul-25	B/P to: Wood plumbing	LONGMEAD 3192	-366.00	
08-Jul-25	B/P to: Hemyock PTFA	PARISH COUNCIL	-12000.00	
01-Jul-25	Direct Debit (MDDC)	1251581	-53.00	-16904.14

The Parish Council had agreed to donate monies for the VE celebrations to the RBL but no invoices had been received.

Additional invoices paid in July authorised in August

Blackdown Fencing	-2418.00	
Netball Club grant	- 400.00	-2818.00

Invoices to pay for July (approval at August meeting):

Rates:

Car Park	£636.23	1 x £53.23	11 x £53.00	Amount payable	£636.23
(Direct Debit)					

No	Amount	Payee	Reason
1.	606.10	I Pike	Cemetery maintenance £352.00 Village maintenance £240.00 Petrol £14.10
2.	87.99	I Pike	Glass (Bus shelter)
3.	171.00	E Ingledew	Public Convenience
4.	12.00	S McGeever	Giff Gaff subscription (June & July)
5.	921.60	S McGeever	July wages
6.	340.65	HMRC	Page 230 PAYE/NI
7.	0.00	S McGeever	Mileage (June & July)
8.	52.00	S McGeever	Expenses (Apr-July)

No	Amount	Payee	Reason
9.	300.00	Upcott	Longmead grass-cutting
10.	DD	Husqvarna	Robot mowers (£437.29)
11.	414.80	S Aldworth	Internal audit/payroll
12.	DD	Valda	Electricity – public convenience (£27.87)
13.	136.00	N Page	PROW
14.	330.00	J Stevens	Topping Turbary and Donkey Common
15.	120.67	C Parker	Inventory
16.	200.00	Woodquist	Change to hemyockparish.gov.uk
17.	33.30	S Doble	Hemyock Fete/Day supplies from Amazon
18.	16.00	BHLAC	Meeting room

Following discussion, the following proposal was put forward:

PROPOSAL: The payments as listed above be paid be paid in full.

PROPOSER: Councillor P Doble

SECONDER: Councillor A Doble

It was RESOLVED that the payments be made.

Bank Reconciliations

The bank reconciliations for the Unity Trust Bank were as follows:

Bank account	Closing balance 31/05/2025	Monies in	Monies out	Closing balance 30/06/2025
Unity Trust Bank current 298	8692.48	20000.00	22170.42	6522.06
Unity Trust Bank deposit	151803.89	874.94	20000.00	132678.83
Unity Trust Bank GF	757.74	4.43	0.00	762.17
Unity Trust Bank P3	1312.23	7.68	0.00	1319.91

Bank account	Closing balance 30/06/2025	Monies in	Monies out	Closing balance 31/07/2025
Unity Trust Bank current 298	6522.06	25000.00	16904.14	14617.92
Unity Trust Bank deposit	132678.83	20.00	25000.00	107698.83
Unity Trust Bank GF	762.17	0.00	0.00	762.17
Unity Trust Bank P3	1319.91	0.00	0.00	1319.91

The details for all bank accounts were as follows:

HSBC Comm Acc	£317.72
HSBC Deposit	£98,574.34
United Trust Bank	£85,479.93
Unity Deposit	£107,698.83
Unity GF	£762.17
Unity P3	£1,319.91
Skipton Building Society	£91,385.54
Unity Current	£14,617.92

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Nationwide Instant Access	£5,210.41
Nationwide 35 day	£85,235.21
Cambridge Building Society	£83,567.14
Total	£574,169.12

The Clerk had also circulated the reserve totals as the majority of the funds listed above had been allocated to projects that were either being undertaken by the Parish Council or were projected to take place within the next five years which meant that disposable funds were limited.
(The Reserves are shown as an attachment to these minutes.)

The Clerk advised that all information had been sent to the external auditor.

Councillor Clist advised that the Local Government Reorganisation may require the Parish Council to employ the Clerk for more hours and to employ experts on matters such as planning.

It was noted that the long-term deposit accounts provided interest on a yearly or two-yearly basis with the exception of HSBC and work was ongoing to acquire online banking.

The bank reconciliation report (all accounts) had been prepared in Scribe for April 25, May 25, Jun 25 and July 25 and were duly signed by the Chairman.

A three-month and a four-month budget report had been circulated to Parish Councillors for review prior to the meeting. The figures were noted and

6.2 To receive an update on the application for bank cards (Financial Regulations)

The application had been submitted but it had been advised that it could take up to six months.

6.3 To receive an update on the change of key contact for Unity Trust Bank and changes for other bank accounts

Given that Councillor Talbot was not present at the meeting, the signing of the documentation to change the bank mandates would be actioned at the September meeting.

6.4 To receive information on S106 monies

No update had been received on potential S106 funds.

6.5 To receive information on the MUGA refurbishment

Councillor Summers had submitted a proposal that the Parish Council should take monies from the Reserves to pay for the MUGA to be refurbished having noted that funds had not been set aside for such refurbishment.

The football teams need the MUGA for winter training and the surface was deteriorating and presenting safety issues.

Travel to and from an alternative facility in Wellington would have a detrimental effect on the youth football teams which currently had over 100 children registered with 5 different age groups playing.

The MUGA was a valuable asset to the village but the cost of refurbishment was between £60-70,000 for a 2G surface and given the short timescales being requested, there would not be time to access grants and grants were not issued respectively.

The Parish Council recognised that the work on the MUGA was required for health and safety reasons but required more information to make a decision. The 2G surface was an upgrade to the original surface and for this reason, the Parish Council requested that three quotes (two had been received) for the 2G surface and one quote for replacing the surface with the existing service be taken to the Finance Committee to bring a proposal to the Parish Council.

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It was understood that the 2G surface was guaranteed for 25-30 years but that it would require maintenance throughout the year. As with all artificial surfaces, there was a risk of friction burns.

Councillor Summers proposal was to solely use Parish Council funds without looking for sources of funding albeit that the clubs using the MUGA could fundraise going forward and look at the various smaller funding pots.

Councillor Clist felt it was necessary to show that due diligence had been carried out and the final decision minuted in such a fashion that should the External Auditor raise queries, the Clerk/Responsible Financial Officer could explain such a large, unbudgeted expenditure.

Councillor Povah undertook to obtain a quote for replacement of the existing surface.

6.6 To receive requests for grants

The request for a grant from Hemyock Parish Hall (Short Bowls) had been withdrawn.

7. Planning

7.1 To consider the following applications:-

The Clerk advised that no applications for consideration had been received in time for this agenda.

25/00881/OUT

Proposal: Outline application with all matters reserved, other than the point of access for the erection of up to 9 self or custom-build dwellings

Location: Land at NGR 313524 113461 Culmstock Road Hemyock

Site Vicinity Grid Ref: 313521 / 113463

Parish: Hemyock 26

[25/00881/OUT | Outline application with all matters reserved, other than the point of access for the erection of up to 9 self or custom-build dwellings | Land at NGR 313524 113461 Culmstock Road Hemyock Devon](#)

[25_00881_OUT-Application_Form-2152266.pdf](#)

The Parish Council had received an extension to 8 August 2025 to submit its comments.

Councillor Povah noted the comments made in the public forum and the 26 objection comments on the planning portal.

The following concerns were raised:

- outside the curtilage of the known village and is an inappropriate place for development
- located in the Blackdown Hills National Landscape.
- the proposed exit and entrance does not appear to provide for an adequate visual splay
- access for site traffic and timings given the proximity of the school
- DCC Highways objected as no swept path analysis for large vehicles.
- the width available between the cemetery wall and the kerb on the opposite side of the road is actually 5.7m and the drawings indicate a 5.5m wide highway plus a 1.2m wide footway. This means that it is impossible to provide the necessary visibility splay when looking west from the proposed access road. DCC Highways have not checked that this is the real situation. It is important that they do this check and adjust their advice
- drivers exceeded the 20mph designated road speed
- the Parish Council noted the Arborist report which states 'The proposed access road and footpath will encroach into the root protection areas of three retained trees and groups (T11, G13, G14). From the plans and report it is unclear of the level of incursion. BS5837:2012 provides guidance informing up to a 10% incursion shall be often acceptable. A 10%-20% incursion may be acceptable but should be carefully considered, and an incursion of greater than 20% is typically not acceptable.'

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- the development did not meet the local housing needs of rental and affordable housing.
- the houses appeared to be detached and a minimum of four bedrooms
- possible historic findings
- the buffer zone with the stream (Environmental Agency refers)
- time-scales give the plots were self-build or custom-built
- Biodiversity Net Gain should not be outside the village.
- the need to retain access to the cemetery extension (as confirmed by the applicant)

Following discussion, the following proposal was put forward:

PROPOSAL: The Parish Council is not content with this application and the Clerk should prepare and circulate a response covering the points raised in the Public Forum and by Councillors

PROPOSER: Councillor Atkinson

SECONDER: Councillor Povah

The Parish Council RESOLVED that it was not content with the application.

Councillor Clist did not vote.

Given that MDDC were in tilted balance, a further proposal was put forward:

PROPOSAL: If MDDC were mindful to approve the application then the Parish Council would wish to ensure that the harm versus benefit equation ensured that access to the cemetery was preserved and Biodiversity Net Gain benefited the village. This could involve the adjacent Open Space.

PROPOSER: Councillor Atkinson

SECONDER: Councillor Ward

The Parish Council RESOLVED to support the proposal.

Councillor Clist did not vote.

The Clerk would include this in the response being written and circulated to councillors.

25/00900/HOUSE

Proposal: Erection of extensions following demolition of detached single garage and extensions

Location: 5 Redwood Close Hemyock Cullompton

Site Vicinity Grid Ref: 313740 / 113219

Parish: Hemyock 26

[25/00900/HOUSE | Erection of extensions following demolition of detached single garage and extensions | 5 Redwood Close Hemyock Cullompton Devon EX15 3QQ](#)

Following discussion, the following proposal was put forward

PROPOSAL: The Parish Council has no objection to this application

PROPOSER: Councillor Atkinson

SECONDER: Councillor Ward

The Parish Council RESOLVED that it had no objection to the application.

Councillor Clist did not vote.

7.2 To receive the following decision notices/appeal decisions:-

The following decision notice was noted:

25/00723/FULL – APPROVED – 16 July 2025

Proposal: Erection of a roof over existing silage clamp

Location: Land and Buildings at NGR 313198 111098 Collard Hill Farm Blackborough

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7.3 To receive information regarding enforcement issues:

ENF/23/00164/COU – 13 July 2023

Re: Conversion of barn to dwelling

Shuttleton Castle Hill Hemyock

ENF/23/00214/BRE – 30 August 2023

Re: Home office used as living accommodation

Ploversfield Culmstock Road Hemyock

The Clerk advised that no update had been received.

On conclusion of the planning discussion, Councillor Clist advised that under the new National Planning Policy Framework, it would become increasingly difficult to call applications in to be heard by the Planning Committee. Given that these were self-build/custom-built building plots, it was important that the self-build register was up-to-date and the properties had a degree of affordability.

8. Asset Management Reports

The Parish Council noted the Clerk's report:

Update on the setting up of a working group to assess all assets.

Peta Dayus-Jones (BHLAC) and Andy Brooke (Longmead) and Karen Pinder (Garages) have agreed to join the working group.

A meeting date is required.

8.1 Longmead

Members of the Parish Council met with the Longmead Committee. A financial review is underway to understand the responsibilities of the Longmead Committee and the Parish Council. It is clear that the income currently generated does not cover the running costs of Longmead.

Grass cutting at Longmead
Direct Debit mandate set up.

Play Park inspection
The Play Park inspection report has been forwarded to Ian Pike for review.
Repairs are required to some equipment.

Improvements at Longmead
Planning application for a Certificate of Lawfulness ongoing.
The planned improvements are almost complete.
The building failed its electric test and further electrical work is required. Costing awaited.

Moles
Contractor contacted.

8.2 War memorial

Works complete and invoices settled.

8.3 Cemetery

Fencing
The fencing at the cemetery has been completed and Councillor A Doble would be removing the old railings.

Trees
As reported in the Public Forum, work on the trees had started.

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Spoil Tip
Spoil tip also needs to be removed in due course

Bier House
Meeting of Parish Councillors to decide works was required.

Path to extension
This will be required during the course of the next 12 to 18 months at current burial rates.

Moving to online records
Miss Lawrence had provided the Clerk with photographic records of the old cemetery books.
In the first instance, these records would be put onto a spreadsheet by volunteers to assist in managing the cemetery.
The use of the Scribe package would be assessed following completion of the transfer to electronic records.

Matters raised in the Public Form
The Clerk would contact South West Water and the National Grid.

8.4. Blackdown Healthy Living and Activities Centre

The Clerk advised that a further report on the trees had been requested given that one had come down naturally.

The report on the state of the riverbank in conjunction with Connecting the Culm was awaited.

8.5 The Parish Store

Councillor P Doble advised he had nothing to report.

8.6 The Commons

In the absence of Councillor Moon, no report was given but the commons had been cut.

8.7 Public Conveniences

Councillor Povah advised that despite best efforts from the Clerk and himself obtaining quotes to repair the fire damage had been extremely difficult to obtain.

The work was broken down into three areas:

1. Plumbing – approximately £100
2. Internal building repairs – approximately £750
3. Painting and decorating (to include cleaning) – approximately £2000

Giving a total cost of £3000.00

Following discussion, the following proposal was put forward

PROPOSAL: The Parish Council undertake the work to the Public Convenience using the quotes obtained

PROPOSER: Councillor P Doble

SECONDER: Councillor Clist

The Parish Council RESOLVED to have the work carried out as expediently as possible so that all toilets could be open to the public.

The Clerk had organised for blocked urinals to be cleared.

8.8 Car Park

MDDC had put the re-surfacing of the car park out to tender.

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8.9 Village Maintenance

The Clerk advised that repairs had been carried out to the

- Floodbridge
- Bus Shelter

8.10 Ground Maintenance

Councillor Povah and the Clerk are putting together a document of current hourly rates for those undertaking ground maintenance in the village.

Ongoing

9. Project Reports

The Parish Council noted the Clerk's report:

9.1 Community Land (Cavanna)

Report from the Clerk

- Meeting with solicitor (Part 2)
- Meeting with Cavanna (Part 2)

9.2 Station Road Pavement

Report from Councillor Povah

- Update from solicitor (Part 2)

9.3 Connecting the Culm/DRIP

Memorandum of Understanding (cameras)

Further information was awaited from Connecting the Culm.

Floodgate at The Garages

Councillor P Doble advised that a date for fitting the floodgate was awaited.

9.4 Improvements to Longmead

The work is almost complete.

9.5 Improvements to the MUGA

Under Finance

9.6 Skatepark

Under Finance

9.7 Assistance for the Clerk

Work on the inventory is continuing. Report circulated

9.8 Longmead Carpark

Councillor Povah had finished the drawings for the car park extension and it was noted that the area at the bottom was narrow for parking cars – this could potentially be for bicycle racks.

The project would be Parish Council managed with materials bought direct and utilising existing contractors who had undertaken such works before on a man and machine basis.

Planning permission was not required.

PROPOSAL: The Parish Council undertake the works to create the new car park as economically as possible.

PROPOSER: Councillor P Doble

SECONDER: Councillor Atkinson

The Parish Council RESOLVED to have the work carried out.

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9.9 Building Maintenance

A building maintenance plan had been started in 2020 but not followed. The Parish Council RESOLVED to agree the principle having a budgeted, maintenance plan for all assets and that funding may be required to achieve this.

Action: Councillor Povah/Clerk

10. Community Matters

10.1 Garages Youth Project

Councillor P Doble advised that there was nothing to report.

10.2 Hemyock Community Larder

Councillor P Doble advised that the community larder continued to attract residents.

10.3 Hemyock Day

Susan Scantlebury thanked the Parish Council for their support of Hemyock Day.

The event had broken even and work had commenced on raising funds for the next Hemyock Day that would take place on 13 June 2026.

Hemyock Day would be running a café from Longmead every Wednesday through the summer and other fund-raising events were planned.

10.4 Hemyock Lights

Susan Scantlebury advised that some committee members had stepped down and a relatively new team were taking over. For this reason the event would be scaled back in 2025 with a shorter parade and lanterns made by school children and the lighting of the star.

There would be entertainment in the churchyard.

Funding was not required but manpower to assist with the lights was sought.

It would take place on the 1st Saturday in December.

The Road Closure would be organised by the Road Wardens.

10.5 Footpaths (P3)

Councillor Povah advised that he was seeking a second PROW grant.

10.6 Community Speedwatch

Another call for volunteers would be initiated by the Parish Council.

11. Highways

The Parish Council noted the report from the Clerk as given in the agenda:

- Road Warden

Time constraints and work on other projects meant that the claim being made for equipment purchased and the cones would be undertaken in August.

- 20mph applications/speed limits
No update
- Bus routes
No further correspondence received.

DCC Highways policy on mirrors

A date for a meeting had been requested but, in the meantime, someone has replaced the mirror.

Parklands Play Area

The hedge between 2 Parklands and the Parklands Play Area. This is a double hedge with a informal path between. The Play area hedge has grown over the path and 2 Parklands hedge and is as far as touching the house, either trimmed back or may be layered to thicken up the hedge.

The Clerk would contact MDDC and DCC.

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Eastlands

Councillor Povah advised that the hand rail at Eastlands required repair and was a health and safety issue. The daily rate for work was £250 and it was probably a day's work.

PROPOSAL: The Parish Council undertake the works to the handrail upon receipt of an acceptable quote

PROPOSER: Councillor P Doble

SECONDER: Councillor Ward

The Parish Council RESOLVED to have the work carried out.

Barriers

DCC had not responded to the Parish Council's request to adjust the barriers at the end of footpaths to allow for wheelchair access.

The Clerk would follow up again.

12. Police matters

12.1 Crime

The Clerk advised that there was nothing to report.

12.2 Councillor Advocate Scheme

Councillor Clist advised there was nothing to report.

13. MDDC Report

Councillor Clist gave a brief report regarding on the safeguarding of councillors.

14. DCC report

Councillor Clist advised he had spent a day with the Neighbourhood Highways Officer. Funding was an issue and priority was being given to major safety defects.

15. Public Relations

Public relations and social media

In the absence of Councillor Talbot, no report was given.

Social Media Policy

In the absence of Councillor Talbot, approval of the revised Social Media Policy would be carried over to the next meeting.

Report from Clerk

The gov.uk domain has been purchased.

Woodquist has actioned the change of domain name for website.

Email addresses were being set up.

16. Clerk Update/Correspondence

Maintenance of the park below Lower Millhayes

No update received

Station Road Drainage

Ongoing

Emergency Plan

This is a work in progress and will require an Open Meeting for residents. The 2012 Emergency Plan has been circulated to councillors.

Date to be set.

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Neighbourhood Plan

Meeting being arranged with a planning consultant, Councillor Bradshaw and Devon Communities Together between mid-September and mid-October.

Blackdown Hills National Landscape

Nothing to report

Blackdown Hill Parish Network

Nothing to report

1st Hemyock Scouts Group

Nothing to report

DALC

Motions to the AGM - none

Attendance at the AGM – to be decided at the next meeting

Housing Needs survey

Awaiting update from Devon Communities Together/MDDC

Rural Broadband Survey

Report received from Blackdown Hills Parish Network

MDDC Validation Checks

The Parish Council RESOLVED that it was content with the current checks.

17. Matters raised by Councillors/meetings attended

Councillor Clist – headstones in the cemetery

Councillor Povah - Millenium seat at Pencross in need of repair.

- Overgrown hedge at Culmstock Road/Parkland Road

18. Items for the next agenda

As detailed in these minutes.

19. Dates of the next meetings:

Full Council Meeting

-

Wednesday, 3 September 2025

Dates to be set for:

Asset Management Working Group

Action Plan Meeting

Skatepark Meeting

Finance Committee

Signed _____ Date _____
Chairman

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Part 2

Community Land

Meeting with solicitor

The Parish Council received an update from the Clerk on the ongoing negotiations regarding the exchange of contracts.

Meeting with Cavanna

An on-site meeting was scheduled and the Clerk would report back.

Station Road

Councillor Clist did not participate in the discussions.

The Parish Council received a report from Councillor Povah and the Clerk.

The Parish Council RESOLVED to proceed with the pavement as far as agreements had been reached.

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ITEM		PAGE
6	Finance	17-19

Mid Devon Mobility

Grant request – application form sent

6.1 To agree income and expenditure and bank reconciliations:

The information provided reflects the bank transactions to 27/8/25. An update will be made at the meeting to cover payments/receipts to 31/8/2025.

INCOME (to 27 August 2025)

	August
Account ending 1298	
Account ending 1308	0.00
Account ending 1311	0.00
Account ending 1324	
Pizza van	20.00
Cemetery	620.00

EXPENDITURE – Invoices received 2025/26

Payments made in August to date

18Aug2025	B/P to: Defib supplies	SL2305220	-379.35	
08Aug2025	B/P to: Mark Upcott	LONGMEAD CUT 6	-300.00	
08Aug2025	B/P to: pennon water	1699492101	-27.23	
08Aug2025	B/P to: Mrs S M McGeever	WAGES JUL25	-921.60	
08Aug2025	B/P to: Chrissie Parker	HPC/0005	-120.67	
08Aug2025	B/P to: J Stevens Contract	INVOICE 0284	-330.00	
08Aug2025	B/P to: p doble	FETE	-33.30	
08Aug2025	B/P to: I & Y Pike	REIMBURSEMENT	-87.99	
08Aug2025	B/P to: hmrc cumbernauld	120PW00334133	-340.65	
08Aug2025	B/P to: s aldworth	2446	-414.80	
08Aug2025	B/P to: blackdown healthy	INVOICE 4066	-16.00	
08Aug2025	B/P to: I R Pike	CEMETERY GRASS	-606.10	
08Aug2025	B/P to: R Taylor	PARISH COUNCIL	-125.00	
08Aug2025	B/P to: e ingledew	P COUNCIL	-171.00	
08Aug2025	B/P to: n page	HEMYOCK COUNCIL	-136.00	
08Aug2025	B/P to: woodquist	HEMYOCK COUNCIL	-200.00	
08Aug2025	B/P to: pennon water servi	5017292201	-42.62	
08Aug2025	B/P to: Mrs S M McGeever	EXPENSES	-64.00	
08Aug2025	Direct Debit (VALDA ENERGY LIMIT)	VALDAENERGY	-27.87	
04Aug2025	B/P to: Netball	GRANT HEMYOCK PC	-400.00	
04Aug2025	B/P to: Blackdown Fencing	FINAL PAYMENT	-2418.00	
01Aug2025	MDDC DIRECT DEBITS)	1251581	-53.00	-7215.18

Invoice from RBL to be presented at the meeting if received

Invoices to pay for August (approval at September meeting):

Rates:

Car Park £636.23 1 x £53.23 11 x £53.00 Amount payable £636.23
(Direct Debit)

No	Amount	Payee	Reason
1.		I Pike	Cemetery maintenance Village maintenance Petrol
2.		E Ingledew	Public Convenience
3.	6.00	S McGeever	Giff Gaff subscription (August)
4.		S McGeever	August wages
5.		HMRC	PAYE/NI
6.		S McGeever	Mileage (August)
7.		S McGeever	Expenses (August)
8.	DD 437.29	Husqvarna	Robot mowers
9.	DD 29.05	Valda	Electricity – public convenience
10.		C Parker	Inventory
11.		BHLAC	Meeting room
12.	102.00	Bunyan	Public convenience – blocked urinals
13.	1250.00	Tree Steps Ahead	Cemetery trees
14.	15.16	Spot On	Public convenience/village supplies
15.			
16.			
17.			
18.			

Bank Reconciliations

The August statements were not available when agenda was produced – updated information will be brought to the meeting and included in the minutes.

Bank account	Closing balance 31/07/2025	Monies in	Monies out	Closing balance 31/08/2025
Unity Trust Bank current 298	14617.92			
Unity Trust Bank deposit	107698.83			
Unity Trust Bank GF	762.17			
Unity Trust Bank P3	1319.91			

Details of the other bank accounts will be circulated prior to the meeting when statements are available

A bank reconciliation report (all accounts) will be prepared in Scribe for August 25, circulated to Parish Councillors for review prior to the meeting and are to be signed by the Chairman.

The five-month budget report will be circulated to Parish Councillors for review before the meeting.

6.2To receive an update on the application for bank cards (Financial Regulations)

Application submitted

6.3 To receive an update on the change of key contact for Unity Trust Bank and changes for other bank accounts

Following the resignation of Penny Lawrence all bank mandates will need to be updated and it is recommended that there are four signatories for each account.

Paperwork will be brought to the meeting for signature.

6.4 To receive information on S106 monies

No update

6.5 To receive information on the MUGA refurbishment from the Finance Committee

6.6 To receive requests for grants

- Mid Devon Mobility
- Repair Café
- Festival of Trees in Advent (decorate or sponsor a Christmas Tree)

ITEM		PAGE
7	Planning	20

7.1 To consider the following applications:-

25/01113/FULL

Proposal: Reinstatement of existing building to dwelling (Class C3) with associated alterations, landscaping and parking

Location: Land at NGR 312090 115702 Culm Davy Hemyock

Site Vicinity Grid Ref: 312090 / 115702

Parish: Hemyock 26

Deadline for comments: 17 September 2025

[25/01113/FULL | Reinstatement of existing building to dwelling \(Class C3\) with associated alterations, landscaping and parking | Land at NGR 312090 115702 Culm Davy Hemyock Devon](#)

7.2 To receive the following decision notices/appeal decisions:-

25/00044/HOUSE – APPROVED – 30 May 2025

Proposal: Installation of 4 velux windows to facilitate loft conversion

Location: 3 Hartley Drive Hemyock Cullompton Devon

7.3 To receive information regarding enforcement issues:

ENF/23/00164/COU – 13 July 2023

Re: Conversion of barn to dwelling

Shuttleton Castle Hill Hemyock

ENF/23/00214/BRE – 30 August 2023

Re: Home office used as living accommodation

Ploversfield Culmstock Road Hemyock

The Clerk met with the Enforcement Officer and there are a number of ongoing issues in Hemyock. Enforcement issues were being dealt with on a 'risk' basis and those potential breaches that could have a serious effect on residents. Councillor Clist has also met with the Enforcement Officer.

ITEM		PAGE
8	Asset Management Reports	21-22

Update on the setting up of a working group to assess all assets.

Peta Dayus-Jones (BHLAC) and Andy Brooke (Longmead) and Karen Pinder (Garages) have agreed to join the working group.

A meeting date is required.

8.1 Longmead

Members of the Parish Council met with the Longmead Committee. A financial review is underway to understand the responsibilities of the Longmead Committee and the Parish Council. Report from Finance Committee

Robot mowers

Answer awaited to the following query:

I have had the outside of Longmead cut several times on the basis that the grass was too long for the robot mower to tackle but that once it was cut right down, the robot mower would be able to cope and be re-programmed to take on the cutting of this area.

Play Park

Update on repairs

Improvements at Longmead

Planning application for a Certificate of Lawfulness ongoing.

The planned improvements are almost complete.

The building failed its electric test and further electrical work is required. Costing awaited.

Moles

Contractor contacted.

Containers

Rat infested equipment to be disposed of.

8.2 War memorial

Nothing to report.

8.3 Cemetery

Fencing

Just to let you know I have removed the 2 broken railings from the cemetery, plus put in 4 wooden pegs highlighting the drains that are visible, do we have a map to illustrate where they are for future reference, or Stuart or Richard Pring probably want to know as well. I have told Ian what I have done.

Hedging

Does the Parish Council wish to plant trees along the new fence line to match the existing fence?

Drains

Information from South West Water

There is a combined 150mm VC (clay) pipe that runs along the boundary of the cemetery and then to Butts Close.

Trees

The tree work has been completed and the invoice reviewed by Councillor Ward. (see Finance)

Work is done, but the spoil heap needs clearing and, at the same time, the area that was under the cut down tree needs to be scraped over as it is raised compared with the surrounding area.

This area also has brambles low to the ground at the moment, but will grow up.
When levelled off it can be mowed.

Spoil Tip

Spoil tip also needs to be removed in due course and the whole area re-seeded (see above).
Use preferred contractor.

Bier House

Meeting of Parish Councillors to decide works

Path to extension

This will be required during the course of the next 12 to 18 months at current burial rates.

Moving to online records

Update from Councillor Doble.

Any further updates from Councillor A Doble.

8.4. Blackdown Healthy Living and Activities Centre

Report on

- Trees
- Riverbank

8.5 The Parish Store

Update from Councillor P Doble

8.6 The Commons

Report from Councillor Moon

8.7 Public Conveniences

Update from Councillor Povah and consideration of quotes

8.8 Car Park

Report from the Clerk

Awaiting dates for the works to commence.

8.9 Village Maintenance

Maintenance continues around the village.

Councillor Povah has asked for a quote for the handrail at Eastlands.

Ian Pike was looking at the millennium seat.

8.10 Ground Maintenance

Councillor Povah and the Clerk are putting together a document of current hourly rates for those undertaking ground maintenance in the village.

Ongoing

ITEM		PAGE
9	Project Reports	23

9.1 Community Land (Cavanna)

Report from the Clerk

- Information from solicitor (Part 2)
- Meeting with Cavanna – information circulated (Part 2)

9.2 Station Road Pavement

Report from Councillor Povah

- Update from solicitor (Part 2)

9.3 Connecting the Culm/DRIP

Memorandum of Understanding (cameras)

Further information awaited from Connecting the Culm.

Floodgate at The Garages

Updated Councillor P Doble.

9.4 Improvements to Longmead

Work is ongoing.

9.5 Improvements to the MUGA

Under Finance

9.6 Skatepark

Under Finance

9.7 Assistance for the Clerk

Work on the inventory is continuing. Report circulated

9.8 Longmead Carpark

Councillor Povah has drawn up a specification for the works required.

No planning permission is required.

9.9 Building Maintenance

A building maintenance plan had been started in 2020 but not followed. The Parish Council RESOLVED to agree the principle having a budgeted, maintenance plan for all assets and that funding may be required to achieve this.

Action: Councillor Povah/Clerk

ITEM		PAGE
10	Community Matters	24

10.1 Garages

Report from Councillor P Doble

10.2 Hemyock Community Larder

Report from Councillor P Doble

10.3 Footpaths (P3)

Report from Councillor Povah

Purchase Order received for PROW services £410.00

10.4 Community Speedwatch

Need for volunteers

Questions received from a parishioner

ITEM		PAGE
11	Highways - traffic issues and pavements	25

Report from Clerk

- Road Warden
Claim being made for equipment purchased.
Claim being made for cones
- 20mph applications/speed limits
Questions from a parishioner
- Bus routes
No further correspondence received.

DCC Highways policy on mirrors

Meeting requested.

Someone has replaced the mirror.

Parklands Play Area

The hedge between 2 Parklands and the Parklands Play Area. This is a double hedge with a informal path between. The Play area hedge has grown over the path and 2 Parklands hedge and is as far as touching the house, either trimmed back or may be layered to thicken up the hedge.

Response awaited.

Eastlands

Councillor Povah has requested a quote for mending the fence.

Barriers

DCC have not responded to the request to change the barriers.

ITEM		PAGE
12	Police Matters - Councillor Advocate Scheme	26

12.1 Crime

Nothing reported to Clerk

12.2 Councillor Advocate Scheme

Report from Councillor Clist

ITEM		PAGE
15	Public Relations	27

Report from Councillor Talbot on public relations and social media.
Update

Social Media Policy
Decision required to approve the revised Social Media Policy

Report from Clerk
Gov.uk email addresses are being set up.

ITEM		PAGE
16	Clerk update/Correspondence received	28

Items received have been circulated to the Parish Council and included on the agenda as appropriate.

Blackdown Support Group AGM.

Councillor Ward to report

Blackdown Hills National Landscape

Festival of Heritage 2025 – a celebration of the rich history, natural beauty, and vibrant communities of the.
13-20 September 2025

Maintenance of the park below Lower Millhayes

No update received

Station Road Drainage

Ongoing

Emergency Plan

This is a work in progress and will require an Open Meeting for residents. The 2012 Emergency Plan has been circulated to councillors.

Date to be set.

Neighbourhood Plan

Meeting being arranged with a planning consultant, Councillor Bradshaw and Devon Communities Together between mid-September and mid-October.

Blackdown Hill Parish Network

Report on AGM

DALC

Motions to the AGM

Attendance at the AGM

Housing Needs survey

Awaiting update from Devon Communities Together/MDDC

Mid Devon District Council - State of the District Debate

Wednesday 17 September 2025 - 5.00pm to commence at 5.30pm

Phoenix House, Tiverton (in person only).

Two Members, or a Clerk and a Member, of your Town or Parish Council.

		PAGE
19	Date of the next meeting	29

Dates of the next meetings:

1 October 2025

Dates to be decided:

Asset Management Working Group

Action Plan Meeting

Skatepark Meeting

Finance Committee

Emergency Plan