



Hemyock Parish Council

27th April 2021

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held remotely via Zoom on **Wednesday 5th May 2021 at 7.40pm**. The meeting is open to the press and the public. The meeting code can be found at the bottom of this agenda.

(Please note this meeting follows the Annual Parish Meeting which will be held at 7.30pm – both have same Zoom meeting code)

Yours sincerely

Jama Evans

Parish Clerk

AGENDA

1. **To elect Chairman** and receive declaration of acceptance of office
2. **To elect Vice-Chairman** and receive declaration of acceptance of office
3. **Welcome by Chairman, apologies for absence and introductions**
4. **Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
 - Agenda item 8 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation.
 - Agenda item 24 - Mr Ritchie & Mr Russell each have a personal interest as they are members of Longmead Management Committee.
 - Agenda item 28 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.
 - Agenda item 30 - Miss Fouracre & Mr Calcraft each have a personal interest as they are members of The Garages Committee.
 - Agenda item 32 - Mr Moon and Mr Doble each have a personal interest as they are trustees of the Healthy Living & Activity Centre
5. **Public Participation** (limited to 20 minutes, 2 minutes per question)
6. **To approve** the minutes of the meeting on 7th April 2021
7. **Annual Return**
 - 7.1 **To consider and approve** the Statement of Internal Control
 - 7.2 **To note the findings and approve** implementation of any recommendations from the Internal Audit Report
 - 7.3 **To consider and adopt** the Annual Governance Statement for year ending 31st March 2021.
 - 7.4 **To consider and adopt** the Accounting Statements for year ending 31st March 2021.
8. **Planning**
To consider the following planning applications:-
 - 8.1 21/00464/FULL. North of Lickham Bottom. Change of use of land from agriculture to camping site (4 pitches)
 - 8.2 21/00722/HOUSE. 20 Station Road, Hemyock. Erection of a replacement porch, alterations to existing vehicular and pedestrian access, replacement of fence by increasing the height of boundary wall.
 - 8.3 21/00430/HOUSE. 13 Redwood Close, Hemyock. Erection of a single storey side extension.
 - 8.4 21/00779/HOUSE. 8 Tedders Close, Hemyock. Erection of a single storey rear extension following demolition of existing conservatory.

To note approval for the following applications:-

- 8.5 21/00497/NMA. Non material amendment to alter a ground floor window on rear elevation to a French door. 13 Hollingarth Way, Hemyock.
- 8.6 21/00252/FULL. Collard Hill Farm. Erection of an agricultural worker's dwelling.
- Refusal noted for:-
- 8.7 20/01868/HOUSE, Erection of a single storey rear extension. The Hay Barn, Castle Hill.
- 8.8 20/01869/HOUSE. Erection of a two storey rear extension. The Old Stables, Castle Hill.

9. Finance

9.1 **To agree** income and expenditure and bank reconciliation

10. **To appoint** councillors to existing standing committees, determine number and time of ordinary meetings and elect chairman.

- Finance Committee
- Commons Management Group (CMG)
- Policy Committee
- Emergency Plan Group

11. **To appoint councillors to working groups**

12. **To appoint councillors as representatives**

- Cemetery Representatives
- Footpaths
- Road Warden/Highways/Snow Warden

13. **To appoint** any new committees, working groups etc.

14. **To review** representation with external bodies and arrangements for reporting back

- Blackdown Hills Parish Network (BHPN)
- Longmead
- Parish Hall
- The Garages
- Peter Holway/Second Poor Charity
- Mary Waldron Trust
- Primary School
- Blackdown Healthy Living & Activity Centre

15. **To review** any delegation arrangements to committees

16. **To review** any terms of reference for committees

17. **To agree** dates, times and place of ordinary meetings of full council for the year ahead.

18. **To review and adopt** standing orders and financial regulations

19. **To adopt** MDDCs Code of Conduct

20. Matters Arising

20.1 Highways – chapter 8 training - update from Mr Clist

20.2 Fence – Eastlands - update from Mr Clist

20.3 Play Area – Lower Greenfield - update from Mr Clist

21. County Council Report

To note Councillor Radford's report.

22. District Council Report

Update from Councillor Clist

23. Clerk Update

To receive any relevant information

24. Longmead

To receive any relevant information

24.1 SWW – consider quotation and advice with regard to reinstatement

24.2 Trim Trail – discuss and agree way forward for improvements to trim trail.

24.3 Skateboard Park – meeting arranged for 1st July at 7.30pm Longmead

24.4 Bridge – update from Mr Povah

25. Highways

To receive any relevant information

26. Cemetery

To receive any relevant information

27. **Footpaths**
To receive any relevant information
28. **Commons Management Group**
To receive any relevant information
29. **Village Maintenance**
To discuss and agree additional tasks
30. **The Garages**
To receive any relevant information
31. **Blackdown Hills Parish Network**
To receive any relevant information
32. **Blackdown Healthy Living and Activities Centre**
To receive any relevant information
- 32.1 Crash Barrier in car park – agree date for site visit.
33. **Asset Management**
To receive any relevant information
34. **Community Land**
To receive any relevant information
- 34.1 to agree date for site meeting for working group
35. **Correspondence**
To receive any relevant information
36. **Public participation**
37. **PR**
38. **Date of Next Council meeting - tbc**

Donna Evans is inviting you to a scheduled Zoom meeting.

Topic: Hemyock Parish Council - Annual Parish Meeting followed by Annual meeting of the council

Time: May 5, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85348573426?pwd=TVdnbWhjSUxFOEpnNmozQlpJUWI4Zz09>

Meeting ID: 853 4857 3426

Passcode: 238331

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Passcode: 238331

Find your local number: <https://us02web.zoom.us/u/kdyZ106fxZ>

**FINANCE SCHEDULE
INCOME**

No	Amount	From
1	61.75	Wayleave, WPD
2	41,382.50	MDDC, precept
3	29,193.64	MDDC, 106
4	1761.00	DCCC, grant Environmental Area
5	130.00	W & T Memorials
6	150.00	Pring & Son

EXPENDITURE

No	Amount	Payee	Reason
1.	959.10	D Evans	Wages and expenses
2.	Tbc	HMRC	PAYE
3.	112.50	K Amor	Toilet cleaning
4.	Tbc	I Pike	Village maintenance
5.	45.71	Npower	Electricity, toilets
6.	492.32	DALC	Subscription
7.	50.00	Devon Communities Together	Subscription
8.	95.00	ICCM	Subscription

BANK RECONCILIATION

Account	Amount
HSBC Community a/c	477.72
HSBC Deposit	94,340.35
Unity Trust Bank current	82.00
Unity Trust Bank deposit	108,597.24
Unity Trust Bank GF	710.97
Unity Trust Bank P3	893.21
Skipton 1-year Bond	86,173.70
United Trust Bank	78,708.72
Total	369,983.91