

Hemyock Parish Council
Monthly Meeting
held in the Forbes Lounge at 7.30pm on 1st August 2018

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr T Barton (Vice-chair), Mr R Calcraft, Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Mrs D Evans (Parish Clerk) and 10 members of the public. <u>Apologies</u> Mr S Clist (received and approved) and Councillor R Radford (County Councillor)</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda items 6.3, 6.7 & 15 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that use the commons. Agenda item 9.2 - Mr Punnett & Mr Moon both have a personal interest as they are trustees of the Healthy Living & Activity Centre. Agenda item 11 - Mrs Stallard & Mr Doble both have a personal interest as they are members of Longmead Management Committee. Agenda item 19 - Mrs Stallard & Mr Calcraft both have a personal interest as they are members of The Garages Committee. Agenda item 20 - Mrs Stallard, Ms Pritchard & Mr Punnett all have a personal interest as they are members of the Blackdown Hills Parish Network.</p>	
<p>3. <u>Public Participation</u> The following were reported/raised:-</p> <p>3.1 A parishioner asked for an update reference an open meeting with a developer to discuss proposals for Culmbridge Farm site. The clerk confirmed that she was still waiting for the developer to suggest a date for such a meeting.</p> <p>3.2 The WI asked if it could store a box of archive materials at The Parish Store. WI to liaise with Mr Calcraft who will coordinate.</p> <p>3.3 A parishioner wanted it noted that she had spent half an hour stuck on a Redwoods coach on Pencross Hill due to the narrowness of the road. Further development in the village would inevitably result in more traffic on the roads, making matters worse.</p> <p>3.4 A parishioner said he supported Mr Povah's suggestion that getting Old School Court listed would protect it from demolition/redevelopment.</p> <p>3.5 A parishioner reported that a HGV was stuck at Millhayes/Byes attempting to access Wheelbarrow Lane. She suggested signage should be erected on private land at entrance to Millhayes warning not suitable for HGVs.</p> <p>3.6 A parishioner noted that when MDDC cut the grass in July it only had to cut half of the usual areas as much of the grass had not grown. Will the parish council receive a refund?</p>	
<p>4. <u>Minutes from Previous Meetings</u> PROPOSAL: The council minutes of the 4th July are approved. PROPOSED: Miss Lawrence SECONDED: Mr Barton DECISION: passed (all in favour) The minutes of the Finance Committee meeting of 24th July were noted.</p>	
<p>5. <u>Planning</u> Planning applications considered for:-</p> <p>5.1 18/01041/FULL. Erection of a machinery storage building. Culmbridge Farm, Culmbridge Road, Hemyock. PROPOSAL: the council is content with the application. PROPOSED: Mr Punnett SECONDED: Mr Moon DECISION: passed (all in favour).</p> <p>5.2 18/01073/LBC. Listed Building Consent for remodelling of 2 bedrooms into 1 bedroom on first floor, installation of new staircase, and re-positioning of water cistern. Culmbridge Mill, Hemyock. PROPOSAL: the council is content with the application. PROPOSED: Ms Pritchard</p>	

<p>SECONDED: Mr Barton DECISION: passed (all in favour).</p> <p>5.3 18/01084/FULL. Conversion of disused barn to ancillary/tourist accommodation. Oxenpark, Castle Hill, Hemyock. PROPOSAL: the council is content with the application. However, it would prefer slate roofing to match existing buildings on the site. PROPOSED: Miss Lawrence SECONDED: Mr Doble DECISION: passed (all in favour). Mr Moon abstained from the vote.</p> <p>Permission granted noted for:-</p> <p>5.4 18/00610/HOUSE. 31 Castle Park, Hemyock. Erection of a garage following removal of existing.</p> <p>5.5 18/00779/FULL. Oakside, Culmstock Road, Hemyock. Erection of a dwelling with new access (revised scheme).</p> <p>5.6 18/00784/FULL. Rodleigh Farm, Hemyock. Change of use of agricultural land to domestic garden, retention of shed, erection of shed, greenhouse and installation of solar pv panels and solar hot water system on south facing roof.</p> <p>Certificate of lawful use granted noted for:-</p> <p>5.7 18/00983/CLP. 33 Longmead, Hemyock. Certificate of lawfulness for the proposed use of garage as ancillary accommodation.</p> <p>Due to new NPPF issued on 24th July, application deferred from going to committee noted for:-</p> <p>5.8 18/00474/FULL. Elmdene, Hemyock. Erection of two dwellings, alterations to existing access and associated works.</p>																						
<p>6. <u>Matters Arising</u></p> <p>6.1 Waddeton Park (potential development adjacent to cemetery) has confirmed to clerk that it is still negotiating the final details of the legal 106 agreement with MDDC.</p> <p>6.2 MDDC – downloading TIFF/pdf files. MDDC has confirmed it will look at this problem.</p> <p>6.3 Gun Club Agreement – clerk has made agreed changes to agreement but is waiting until latest queries have been resolved before issuing new agreement.</p> <p>6.4 Street lighting – proposed changes to lighting on High Street on-going.</p> <p>6.5 Bridge over river – PROPOSAL: the council arranged urgent repairs to the bridge at a cost of up to £3,000. PROPOSED: Mr Barton SECONDED: Miss Lawrence DECISION: passed (all in favour).</p> <p>6.6 Floodbridge automatic gates – Mr Povah to carry forward.</p> <p>6.7 Turbary – benches to be installed by Mr Pike. Clerk to liaise with Gun Club reference siting.</p> <p>6.8 Longmead – thank you to Mr Pike for erecting warning signs.</p> <p>6.9 Re-setting floodbridge stones – Mr Povah to carry forward.</p>	<p>Clerk</p> <p>LP</p> <p>LP IP/Clerk</p> <p>LP</p>																					
<p>7. <u>District Council Report</u></p> <p>Councillor Frank Rosamond reported:- He recommended several items of reading material:- MDDC Corporate Plan 2016-2020, The National Planning Policy Framework 24th July 2018 and a summary of the year's complaints from the Ombudsman. MDDC questioned Neil Parish MP and the report will be on the MDDC website shortly. Councillor Rosamond reminded clerk to complete communication survey.</p>	Clerk																					
<p>8. <u>County Council Report</u></p> <p>Councillor Radford sent his apologies.</p>																						
<p>9. <u>Finance</u></p> <p>9.1 Income and expenditure and bank reconciliation</p> <p>INCOME</p> <table border="1" data-bbox="100 1809 1149 2056"> <tr> <td>1.</td> <td>150.00</td> <td>AG Real</td> </tr> <tr> <td>2.</td> <td>150.00</td> <td>Stooks Memorials</td> </tr> <tr> <td>3.</td> <td>650.00</td> <td>Pring & Son</td> </tr> <tr> <td>4.</td> <td>4.46</td> <td>Interest, HSBC dep</td> </tr> <tr> <td>5.</td> <td>900.00</td> <td>Interest, Fixed Interest United Trust Bond</td> </tr> <tr> <td>6.</td> <td>150.00</td> <td>Fine Memorials</td> </tr> <tr> <td>7.</td> <td>4.32</td> <td>Interest, HSBC dep</td> </tr> </table>	1.	150.00	AG Real	2.	150.00	Stooks Memorials	3.	650.00	Pring & Son	4.	4.46	Interest, HSBC dep	5.	900.00	Interest, Fixed Interest United Trust Bond	6.	150.00	Fine Memorials	7.	4.32	Interest, HSBC dep	
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EXPENDITURE

1.	641.86	D L Evans	Reimbursement of Printer and toners
2.	1,000.00	Longmead Management Group	Balance of payment for 18/19
3.	750.22	D Evans	Clerk's wages and expenses
4.	11.94	South West Water	Cemetery
5.	1,356.86	Keith Barr	BHLAC – internal doors
6.	37.20	Hemyock Parish Hall	Room hire
7.	387.20	I Pike	Maintenance & grass cutting & materials
8.	184.08	MST Auctioneers	Racking for parish store

1 & 2 already paid – to be ratified

BANK RECONCILIATION

HSBC Community a/c	18,976.41
HSBC Deposit	75,063.74
HSBC Griffith/Flay	0
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	18.00
Unity Trust Bank deposit	59,447.97
Unity Trust Bank GF	705.43
Unity Trust Bank P3	2174.86
Nationwide Bond	85,491.74
United Trust Bank	75,900.00
Total	317,779.46

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Miss Lawrence

SECONDED: Mr Barton

DECISION: passed (all in favour).

9.2 Finance Committee Recommendations

9.2.1 Double Glazing – the councillors discussed in great detail the pros and cons of the various quotations received including:- plastic v wood, guarantees, long standing reputable company, local smaller company, time to complete the job, paying a surveyor to obtain expert advice.

PROPOSAL: The finance committee recommends to full council that it should accept the quotation from Anglian Windows at a discounted cost of £26,961.90 plus VAT.

PROPOSED: Mr Punnett

SECONDED: Mr Barton

Amendment to proposal – the council obtains a further quotation from a realistic competitor before making any decision

PROPOSED: Mr Povah

This amendment was not seconded and therefore failed.

The original motion stood

PROPOSAL: The finance committee recommends to full council that it should accept the quotation from Anglian Windows at a discounted cost of £26,961.90 plus VAT.

PROPOSED: Mr Punnett

SECONDED: Mr Barton

DECISION: passed (6 for, 3 against).

9.2.2 Insulation

<p>9.2.3 Heating system</p>	<p>PROPOSAL: The finance committee recommends to full council that it should accept the quotation from Smart Energy at a cost of £1,833 plus VAT. PROPOSED: Mr Punnett SECONDED: Miss Lawrence DECISION: passed (all agreed).</p> <p>PROPOSAL: The finance committee recommends to full council that it should accept the quotation from AC Plumbing & Heating at a cost of £17,095. Clerk to confirm if planning permission is required from MDCC ref oil tank. PROPOSED: Mr Punnett Following a lengthy discussion Mr Punnett withdrew his proposal. It was agreed that this will be deferred to allow for consideration of other options and review how efficient the building is after the installation of the double glazing and insulation. Mr Doble to provide clerk with contact details of energy advice company so that she may organise a meeting between the council, Healthy Living Centre and energy company.</p> <p>9.2.4 PROPOSAL: The finance committee recommends to full council that it should pay £200 towards the tennis club’s legal fees. PROPOSED: Mr Punnett SECONDED: Mr Barton DECISION: passed (8 for, 1 against).</p> <p>9.2.5 PROPOSAL: The finance committee recommends to full council that it should pay costs up to £250.00 towards putting on a village Clubs and Organisations Open Day. PROPOSED: Mr Punnett SECONDED: Mr Moon DECISION: passed (all agreed).</p> <p>9.2.6 PROPOSAL The council to agree final information for village noticeboard to be taken to Ken White Signs to design etc. PROPOSED: Mr Punnett SECONDED: Mrs Stallard DECISION: passed (all agreed). Peta Dayus-Jones, manager will rewrite the BHLAC blurb, footpath numbers will be added to map, as will the toilets.</p>	<p>PD/clerk</p> <p>NP</p>
<p>10. <u>Clerk Update</u> The clerk reported that:-</p> <p>10.1 Dog bins – MDDC has agreed to install a new dog bin along Byes, near the Ashculme junction. A lot of dog mess in bags has been found in the area. A new ‘any bin will do’ bin will be located at the river, again where rubbish has been accumulating.</p> <p>10.2 Kentisbeare Parish Council has requested a reference from HPC for Kye Forte, BMX designer and builder. Clerk to provide this.</p> <p>10.3 Police – a parishioner reported that a recent news item from Devon & Cornwall Police stated that ‘overall reported crime between April 2017 and March 2018 increased by approximately 22 per cent in Devon and Cornwall, which compares to a national rise of 13 per cent. Deputy Chief Constable David Lewis said: “The increase in reported crime across Devon and Cornwall mirrors national trends and is in part down to improvements in recording crime and the public having a greater confidence in reporting crime to us.’ He urges the council to feed back to Devon & Cornwall Police that this does not mirror national statistics and in his experience it is not easier to report crime. Clerk to report.</p> <p>10.4 Pump – Mrs Stallard to contact Mr Beard in the first instance with regard to how the pump is weathering since its refurbishment.</p> <p>10.5 Mr Clist wishes to stand down from all committees he was elected to in May 2018.</p> <p>10.6 The clerk has received confirmation from Devon Highways that Somerset Highways plans to reinstate a fingerpost and HGV sign at the top of Pencross Hill. She is waiting for further advice reference additional signage elsewhere in the Blackdown Hills.</p> <p>10.7 Car park – MDDC has agreed to discretionary business rate relief for the car park.</p>	<p>Clerk</p> <p>Clerk</p> <p>HS</p>	<p>Clerk</p> <p>Clerk</p> <p>HS</p>
<p>11. <u>Longmead</u></p>	<p>Mr Brooke will contact Mr Povah shortly to discuss repair works to bridge at north end of football pitches.</p>	

<p>12. <u>Highways</u> HPC is still in need of a volunteer Road Warden. Clerk to approach Tim Martin, Hemyock Lights Brigade, for a volunteer as this group will need a trained chapter 8 person for its parade.</p>	Clerk
<p>13. <u>Cemetery</u> Mr Barton and the clerk conducted a 5-yearly safety audit of the memorials in the cemetery. This task was undertaken sensitively and any memorial found to be unsafe was marked with tape and the village maintenance man will make safe. Any he is unable to secure will be referred back to clerk for further action.</p>	
<p>14. <u>Footpaths</u> Nothing to report.</p>	
<p>15. <u>Commons Management Group (CMG)</u> Mr Doble suggested that future meetings could be held on site, at the beginning and end of the shooting season (weather permitting).</p>	
<p>16. <u>Village Maintenance</u> Mr Pike was asked to keep an eye on any ragwort appearing in the village. Clerk was asked to write to Westward Housing to report the state of Old School Court. Clerk was also asked to ensure MDDC re-line the Parish Hall forecourt as soon as possible. Clerk will also check on lights in car park as she had requested SSE repair them.</p>	Clerk Clerk Clerk
<p>17. <u>Public Conveniences</u> Unfortunately the cleaner that was recruited last year has since found alternative employment. Clerk to advertise for cleaner on Facebook page, website and noticeboards.</p>	Clerk
<p>18. <u>Car Park</u> Nothing to report.</p>	
<p>19. <u>Garages Youth Project</u> Many thanks to Mr Brooke for agreeing to mend the guttering this month.</p>	
<p>20. <u>Blackdown Hills Parish Network</u> Nothing to report.</p>	
<p>21. <u>Asset Management</u> Mr Povah & Miss Lawrence will meet next month to discuss surveying the assets/Schemes of Work.</p>	
<p>22. <u>Correspondence</u> 22.1 Blackdown Hills Parish Network Transport Leaflet noted. 22.2 Emails from parishioners continuing their complaints about the gun club at Hemyock Turbary noted. The emails had been circulated to all councillors prior to the meeting for consideration. The clerk confirmed that she had checked the details of the insurance policy and all was in order. It was agreed that any permissions the gun club holds from other parties is nothing to do with either the parishioner or the parish council. The parish council does not wish to waste public money continually answering questions on the same subject. Unless and until a relevant agency informs the council of a need for action then there will be no further action taken by the council. Clerk to write to parishioner explaining this.</p>	Clerk
<p>23. <u>Items raised by Chairman</u> Nothing to report.</p>	
<p>24. <u>Items raised by Councillors</u> 24.1 www.kypwest.org.uk – is a digital heritage mapping resource to help you to explore your neighbourhood online through historic maps, collections and linked information. Know Your Place provides unprecedented online access to a range of historic data, but more importantly provides a place where users can add information about their local area, building a rich and diverse community map of local heritage for everyone. It's free to use and anyone can add to the map. 24.2 Fingerpost at Leigh Cross has been damaged. Clerk to report. 24.3 Damage to sign posts at Gypsy Cross caused by someone attaching other signs to it. Clerk to report. 24.4 Damage to BT posts at Gypsy Cross caused by someone attaching signs to them. Clerk to report. 24.5 Mr Povah asked that the unsuccessful tenderers were thanked for their quotations for the Healthy Living & Activities Centre. Clerk to action.</p>	Clerk Clerk Clerk Clerk
<p>25. <u>Public Participation</u> The following were reported/raised:-</p>	

25.1	When will an open meeting be held with the potential developer of Culm Bridge Farm? Clerk reported that she was waiting to hear from Summerfield.	
25.2	A parishioner offered to send a letter of support for the gun club if required.	
25.3	Peta Dayus-Jones thanked the council for its support with the enhancements to the Healthy Living & Activities Centre.	
25.4	Councillor Rosamond congratulated the parish council on its thoughtful, thorough and lively debating.	
26.	<u>PR</u> <ul style="list-style-type: none">• Chapter 8 volunteer/road warden required• Clubs & Organisations - Open day 3rd November• Cemetery safety audit	
27.	<u>Date of next Meeting</u> 7.30pm Wednesday 5 th September 2018, Forbes Lounge, Parish Hall.	

Meeting closed at 10.00pm

Signed Dated